

IGSD Laptop Form (One per team)

Laptop form must be submitted no later than 2 weeks before departure date, otherwise team may not be able to reserve laptop for project site. Please turn in this completed form to the IGSD office. IGSD will submit your form to the ATC to reserve a laptop for your group. The ATC will contact you to schedule a pick-up date. Please do not contact the ATC to reserve your laptop or go to pick it up prior to the specified pick-up date.

Project Site: _____

Pickup person: _____

Return person: _____

names of
team members: _____

If you can not pick up and return this PC within the specified dates, then you may have to make alternative arrangements: the ATC may *not* be able to accommodate you. Anyone from the group can return the laptop. Please notify the ATC who will be the designated return person.

Dates: pick up on or after: _____

Return on or before: _____

Pick-up Person

Return Person

Student Name: _____

Student Name: _____

Student Address: _____

Student Address: _____

Phone #: _____

Phone #: _____

Student ID#: _____

Student ID#: _____

WPI Email: _____

WPI Email: _____